EMPLOYMENT APPLICATION

WAKARUSA PUBLIC LIBRARY

PERSONAL INFORMATION:

Last Name	First Name	Middle Ir	Middle Initial	
Current Address (Numbe	r and Street)	City	State	Zip
How long have you lived at this address?			Phone Nu	mber
If needed, can you provid	e proof that you are at	least 18 years of ag	e?	
Are you legally authorize	d to work in the United	States?		
Have you ever been conv	icted of a criminal offer	nse (felony or misde	meanor) that ha	as not been
expunged by a court? Ye	es No_			
EMPLOYMENT DESIRED:				
Position	Date you ca	an start	Salary Exp	ected
Are you currently employ	rently employed? If so, may we contact your present employer?			
What skills, experience o seeking?			•	you are
Are you able to work nigh				
Are you capable of satisfa	actorily performing the			
for which you are applyin	g with or without reaso	onable accommodat	ion? Yes	No

List your academic,	vocational, or professional education and the public and p	vrivate schools
that you attended		

PREVIOUS EMPLOYMENT:

	Place	Dates Worked	Job Title	Reason for Leaving
1				
2				
3				

REFERENCES: Please list below three persons not related to you whom you have known for at least a year that can comment about your work habits, responsibility, character, and conduct.

	Name	Address	Occupation	Telephone
1				
2				
3				

I certify that the answers given herein are true and complete to the best of my knowledge.

This application for employment shall be considered active for a period of time not to exceed 1 year. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

The applicant understands that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and employee in writing.

In the event of employment, I understand that false or misleading information given in my application or interview may result in the loss of my job.